

JOB IDENTIFICATION

Job Title: GSE Mechanic

Department: Ground Handling

Title of Immediate Supervisor / Manager: GSE Supervisor

JOB PURPOSE

Report directly to GSE Workshop Supervisor. To assist skilled workers in performing their work. Employee works under close supervision. Work according to the requirements asked by the immediate supervisor. Report directly to GSE Workshop Supervisor and carries out skilled mechanical maintenance, servicing and repairing on ground support equipments (motorized and non-motorized, light and heavy-duty vehicles) at the workshop and on site.

Work with supervisory staff to continually improve reliability of equipment through improvements in preventive and predictive maintenance programs, develop systems to track/trend equipment performance to identify and proactively address reliability issues. Assist supervisory staff to coordinate work assignments and prioritization, evaluate jobs that require more than the typical skills. Make recommendations on methods to accomplish the assigned task, respond to emergency calls when regularly scheduled backup personnel are not available, participate in department sponsored training programs.

RESPONSIBILITIES AND DUTIES

- Reports to GSE supervisor.
- Carries out scheduled maintenance or servicing of aircraft ground support equipment, light and heavy duty vehicles, Ensures highest standard of services while maintaining ground equipments.
- Tests equipment and vehicles after servicing engine, gearbox, steering, brakes and instrument operation
- Does the final inspection /quality inspection on all the major repairs done in the workshop before release.
- Receives job for unscheduled maintenance or repair work, diagnoses faults related to the equipment or the vehicle. Includes disassembling engines, removing components, repairing, overhauling minor and major assemblies in the workshop.
- Simulates on-site fault diagnosis and repairs malfunctioning of equipment and vehicles.
- Maintains safekeeping of tool kit allocated to him and obtains replacement for worn out or damaged tools.
- Ensures that outstanding works are completed when out going from shift. Remains for any emergency calls that may take place due to any equipment failure during operation.
- Diagnoses, troubleshoots and repairs malfunctions on all motorized and non-motorized GSE equipments and as instructed by GSE In-charge in accordance with shop and service manuals and established procedures
- Carry out road tests vehicles and operate equipments.
- Co-operate and co-ordinate with other mechanics in repairing of vehicles and equipment as required. Maintains daily work record of completed works, materials used and time spent. Logs relevant entries to Register.
- Complies with the standard for housekeeping, personal safety and appearance.
- Performs related work as required and instructed by supervisor.
- Regular contact with other user departments to service and repair vehicles and equipments.
- Maintains good standard of health and safety.
- Update log appropriately as instructed. Follow instructions of material withdrawal as instructed by stores.
- Responsible to comply with the applicable laws, regulations and procedures of airport and customers.
- Responsible for exercising due diligence towards Health & Safety of self & others in the organization as well as environmental protection issues.
- Responsible for Safety & Quality of the function
- Responsible for reporting to his superiors' occurrences, events, violations and acts that may affect safety, security

JOB RELATED COMPETENCIES&SPECIFICATIONS SECTION

Knowledge, Skills and Competencies:

- Strong in-house employee relationship.
- Punctuality and well disciplined at work.
- Safe & accident free operation
- Good behaviour.
- Team work
- Smartly and neatly dressed at work.
- Willingness to accomplish the given assignment.
- Should possess a valid UAE driving licence.

Educational Profile and Experience:

- Completion of Secondary education (12 years) followed by 2 years' formal training or apprenticeship in the electrical trade
- 2 years experience in GSE & Automobile field
- Ability to learn things fast and implement them.
- English and Arabic skills are an added advantage

Physical Demands:

Should be medically fit according to the federal and international laws organized by the International Civil Aviation Organization

Work Environment:

According to the federal and international laws organized by the International Civil Aviation Organization